

3.1.12 LOCKSMITH

Nature of the work

The principal and customary work of an employee in this class of employment consists in installing, repairing and adjusting various types of locks and other hardware, such as key or spring locks, panic locks and door closers.

Characteristic functions

The employee in this class of employment dismantles defective locks and repairs or replaces the damaged parts. He or she makes original keys or duplicates. He or she unblocks jammed lock mechanisms. In some cases, he or she makes lock parts using a machine tool. He or she changes lock combinations; may be entrusted with master keys and keep a complete inventory of keys in circulation, including extra keys; may be required to repair aluminium door mechanisms and perform minor carpentry work, as required.

On occasion, he or she may be required to coordinate the work of less experienced or nonspecialized workmen.

If need be, he or she performs any other related duty.

Required qualifications

Schooling or experience

Hold a Diploma of Vocational Studies in Locksmithing or in any other appropriate specialty for the class of employment or a diploma or an attestation of studies recognized as equivalent by the competent authority.

or

Have one (1) year of pertinent experience enabling the employee to acquire practical skills in different types of locks, lock combinations and adjustment techniques typical of the trade.